

**BOARD OF EDUCATION MEETING**  
**AUDUBON HIGH SCHOOL MEDIA CENTER**  
**WEDNESDAY, SEPTEMBER 17, 2014**

**7:30 P.M.**

**AGENDA**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

3. Salute to the Flag.
4. Motion to approve the following minutes:

**August 20, 2014**

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

**REPORT:** Student Council Representative: **Annie Busarello**

**FINANCE:**

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2014. The Treasurer's Report and Secretary's report are in agreement for the month of July 2014.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve the voiding of the following warrant checks due to age:

Check #39788	Dated: 6/26/13	\$200.00
Check #40869	Dated: 11/20/13	\$375.00
Check #41042	Dated: 12/18/13	\$100.00

6. Motion to approve bills payable in the amount of \$573,105.99 when certified.
7. Motion to revise the 2014-2015 budget in the amount of \$17,904.00 to reflect a reduction in school choice aid.

**PERSONNEL: (All motions are upon Superintendent's recommendation:)**

1. Motion to approve following requests to attend workshops/conferences for the 2014-2015 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
Central Office	\$199.00	Steve Crispin	December 5, 2014	NJ Fall Train the Trainer – Preparing for PARCC
HS	\$199.00	Larae D'Angelo	October 9, 2014	6 <sup>th</sup> Annual Train the Trainer Conference
HS	\$199.00	Sharon McLaren	October 9, 2014	6 <sup>th</sup> Annual Train the Trainer Conference
HS	\$199.00	Donna Stack	October 9, 2014	6 <sup>th</sup> Annual Train the Trainer Conference
HS	\$199.00	Beth Canzanese	October 9, 2014	6 <sup>th</sup> Annual Train the Trainer Conference
HS	\$199.00	Anna Muessig	October 9, 2014	6 <sup>th</sup> Annual Train the Trainer Conference
HS	\$199.00	Ashley McGuire	October 9, 2014	6 <sup>th</sup> Annual Train the Trainer Conference

2. Motion to approve district substitute and home instruction tutors for the 2014-2015 school year. (All new district substitute approvals are pending completion of all state and district requirements.)

Daniel Cosenza	Substitute Teacher	Grades 7 through 12
Judith Kelley	Substitute Teacher	Grades K through 6
Ryan McLaughlin	Substitute Teacher	Grades 7 through 12
Eduardo Santos	Substitute Teacher	Grades K through 12
Kimberly Williams	Substitute Teacher	Grades K through 12
Shannon McNeill	Substitute Teacher	Grades K through 12
Daniel McCracken	Substitute Teacher	Grades K through 6
Diane Guida	Substitute Secretary	High School

3. + Motion to approve Nicole Racite, former instructional aide at Mansion Avenue School, as part time special education teacher at Mansion Avenue School at 69% Step 1, BA, \$33,672.00, not to include benefits, effective retroactive to September 1, 2014 through June 30, 2015.
4. + Motion to approve Jill Greway as a 10 month part time secretary at Mansion Avenue School at 74%, Step 3, \$22,866.00 (prorated), not to include benefits, effective retroactive to September 10, 2014 through June 30, 2015.
5. + Motion to approve Stefani Clune as part time instructional aide, on an emergent basis, at Mansion Avenue School at Step 9, \$15.30 per hour for up to 29.5 hours per week, not to include benefits, effective retroactive to September 4, 2014 through June 19, 2015 or the last day for students.
6. + Motion to approve David Baldino, district substitute teacher, as part time one-on-one aide at Mansion Avenue School at Step 8, \$11.30 per hour, for up to 29.5 hours per week, not to include benefits, effective retroactive to September 4, 2014 through June 19, 2015 or last day for students.
7. Motion to approve Amy Elbertson as part time one-on-one aide, on an emergent basis, at the high school at Step 9, \$15.30 per hour for up to 29.5 hours per week, not to include benefits, effective retroactive to September 8, 2014 through June 30, 2015 or the last day for students.

8. Motion to approve David Smeltzer, on emergent basis, as part time district systems support technician at a salary of \$33,500.00 (prorated) for up to 29.5 hours per week, effective retroactive to September 2, 2014 through June 30, 2015, not to include benefits.
9. + Motion to approve the following mentor for the 2014-2015 school year. Novice teacher will compensate mentor as per state regulations and AEA contract:

<b>Novice Teacher</b>	<b>School/Subject</b>	<b>Mentor</b>	<b>Date</b>
Nicole Racite	Special Education Teacher	Bernadette Brogna	9/1/14-6/30/15

10. + Motion to approve the following rescissions of district personnel:
- Richard Horan III as long term substitute teacher at Haviland Avenue School effective September 1, 2014 through December 23, 2014
  - Patrick Hines as part time instructional aide at Mansion Avenue School for the 2014-2015 school year
  - Rescind approval of mentor for April McCarthy for the 2014-2015 school year – Steve Ireland
11. Motion to approve a change in the salary status of Wilma Fitzpatrick for obtaining 30 credits beyond her bachelor's degree as follows:

From Step 11 BA to Step 11 BA+30 effective retroactive to September 1, 2014

12. + Motion to approve the 2014 Community Education After School Enrichment staff as listed:

<b><u>Instructors</u></b>	<b><u>Activity</u></b>	<b><u>Stipend</u></b>
Sue Moore	6 <sup>th</sup> Grade Theater Club	\$25.00 per hour
Roberta Hanson	6 <sup>th</sup> Grade Theater Club	\$20.00 per hour
Elizabeth McCurdy	6 <sup>th</sup> Grade Theater Club	\$20.00 per hour
Augustus Stolte	6 <sup>th</sup> Grade Theater Club Assistant	\$ 7.50 per hour
Mad Science Staff	NJ Mad Science Program	\$82.00 per child
Diane Geissler	Arts and Crafts Class for HAS LO	\$25.00.per hour
Teresa D'Aprile	Yoga	\$35.00 per hour
Sandy Masciantonio	MAS Liaison	\$12.25 per hour
Amanda Brown	Kids in Motion	\$40.00 per hour
Ellyne Dombro	Chocolate Creations	
	This class is offered in our Adult Evening Brochure and we advertise in After School Enrichment Program as well. This class is for child accompanied by parent.	
Mitch Winkler	Tennis Juniors - Ages 6-8	
	Tennis Juniors - Ages 9-11	This class is offered in our Adult Evening Brochure and we advertise in After School Enrichment Program as well. Mr. Winkler is fingerprinted and has background check.

13. Motion to approve the following staff members to provide five hours of new teacher support at the contractual rate of \$25.00 per hour for a total of \$125.00 per staff member:

<b>Staff Member</b>	<b>New Teacher/Educational Staff Personnel</b>
Steve Ireland	April McCarthy
Wendy VanFossen	Marie Bonvetti

14. + Motion to approve the following staff members to revise the K-2 Social Studies Curriculum to reflect updates in the common core alignment, digital literacy and executive skills at the rate of \$300.00 per grade level for a total of \$225.00 per staff member:

K-2: Rose Lang, Deb Costello, JoAnne McCarty, Kim Felix

15. + Motion to approve the following staff member to revise the grades 3-5 Social Studies Curriculum to reflect updates in the common core alignment, digital literacy and executive skills at the rate of \$300.00 per grade level for a total of \$900.00.

Beth Canzanese

16. Motion to approve the following individuals as volunteer adult staff for the marching band for the 2014-2015 school year:

Greg Smith            Tim Trout            Rachel Horn            AnnMarie Latham            Jackie Wallowitch  
Susan Cain            Josh Wallowitch

17. + Motion to approve an adjustment in the original salary and hours approval for part time special education teacher at Haviland Avenue School, Theresa Salamone, for the 2014-2015 school year as listed:

From 64.5%, Step 9 MA effective September 1, 2014 through June 30, 2015 to 57.7%, Step 9 MA effective September 1, 2014 through January 31, 2015 and to 57.7%, Step 10 MA effective February 1, 2015 through June 30, 2015.

18. + Motion to approve the following staff members as I&RS team members for Mansion Avenue School the 2014-2015 school year:

Cara Novick    Bernadette Brogna    Gail Erney    Pat Snyder    Kelly Miller (McShane)

19. Motion to approve the following request from Melissa Wood, high school English teacher for a maternity leave of absence effective February 23, 2015 through June 30, 2015 as listed:

Paid leave of absence: Effective February 23, 2015 through April 17, 2015 (34 sick days)  
Unpaid leave of absence: Effective April 18, 2015 through June 30, 2015  
Federal Family Medical Leave Act: Effective February 23, 2015 through May 15, 2015  
New Jersey Family Leave Act: Effective upon discharge from physician

20. Motion to approve the following staff members to conduct 2.75 hours of mandated, annual classroom staff training in the Danielson Instructional Framework on September 3, 2014 at the contractual rate of \$55.00 per hour and for one hour of preparation at the contractual rate of \$25.00 per hour for a total of \$176.25 per staff member:

Jane Byrne            Anna Muessig

21. Motion to approve the following staff members to attend a session with math consultant, Dr. Eric Milou, on Math Interventions at the contractual rate of \$25.00 per hour for up to 2 hours for a total of \$50.00:

Patty Myers Griffith

22. + Motion to approve Jennifer McClellan to train instructional aide Lauren VanSciver in the Reading Remediation Program for a total of two (2) hours per week for 12 weeks for a total of 24 hours at the contracted instructional rate for professional development of \$55.00 per hour for a total payment of \$1320.00.

23. Motion to approve a request from Pennie Bigelow, district learning consultant, for an unpaid leave of absence on the following dates: (This does not establish past practice.)

March 3, 2015 through March 5, 2015 (three days)

24. + Motion to approve the following part time teachers to attend up to three hours of NJDOE in-service training regarding questioning techniques and student engagement on September 24, 2014 at the contractual rate of \$25.00 per hour for a total of \$75.00 per staff member:

Christine Batra                      Denise Murphy                      Merry Whelan  
 Nicole Racite                      Christie Cochran

25. Motion to approve a full teaching overload in the area of special education math for Larae D'Angelo for the 2014-2015 school year.

26. Motion to approve the following fall 2014 sports staff positions:

**Volunteer:**

Girls' Soccer: Andria Loomis

**Game Personnel: \$40.00 per home event**

Game Security: Patricia Coyle, Ryan Knaul, April McCarthy, Julia Pounds, Betsy Scully

27. Motion to approve the following staff members to facilitate the October 1, 2014 PARCC/Common Core Parent Information Night for up to two hours of presentation at the contractual rate of \$55.00 per hour and one hour preparation at the contractual rate of \$25.00 per hour for a total of up to \$135.00 per staff member:

Donna Stack                      Jane Byrne                      Ashley McGuire                      Bernadette Brogna  
 Larae D'Angelo                      Beth Canzanese                      Lisa McGilloway                      Anna Muessig

28. + Motion to approve following requests to attend workshops/conferences for the 2014-2015 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$199.00	Maddie Meehan	October 9, 2014	6 <sup>th</sup> Annual Train the Trainer Conference
MAS	\$199.00	Lisa McGilloway	October 9, 2014	6 <sup>th</sup> Annual Train the Trainer Conference

29. Motion to approve the following special education instructional aides to attend up to 1 hour of in-service training on classroom and student management strategies on October 24, 2014 at the individual staff member's hourly rate: (Funded through FY2015 IDEA grant)

Eric Carrera                      Amy Elbertson                      Diane Geissler                      Janine Masciantonio  
 Joy Steel                      Anthony Rizzo                      Kathy Miller                      Robyn Quinn  
 David Baldino

30. + Motion to approve an request for an extended leave of absence from Jennifer Battista, third grade teacher at Mansion Avenue School effective January 1, 2015 through June 30, 2015.

31. + Motion to correct the following motions approved at the June 25, 2014 meeting: (Program approved in June-now approving staff member retroactively and correcting total amount)

- Motion to approve Christine Brady as instructor for the Haviland Avenue School Reading Remediation Program as listed:

6 hours per week for four weeks at the instructional rate for professional development of \$55.00 per hour with 8 hours of prep at \$25.00 per hour for a total of \$1520.00

- Motion to approve the correction in the total payment for Francesca Eagan for training in the Haviland Avenue School Reading Remediation Program as listed:

From 6 hours per week for four weeks at the instructional rate of \$25.00 per hour for a total of \$280.00 to 6 hours per week for four weeks at the non-instructional rate of \$25.00 per hour for a total of \$600.00.

32. Motion to approve the following request from Ilana Ablon, speech/language specialist at Mansion Avenue School, for a maternity leave of absence, effective November 10, 2014 through February 27, 2015 as listed:

Paid Leave: Effective November 10, 2014 through January 6, 2015 (20 sick days)

Unpaid Leave: Effective January 7, 2015 through February 27, 2015

Federal Family Leave Act: Effective November 10, 2014 through February 2, 2015 (up to 12 weeks; based on discharge from physician)

New Jersey Family Leave Act: Effective upon release from my doctor through February 27, 2015.

33. Motion to approve the request from Denise Allman, high school English teacher, to invoke the New Jersey Family Leave Act for the purpose of child rearing effective retroactive to September 1, 2014 through November 21, 2014.

**PROGRAM:**

- **PRESENTATION:** EVVRS Semi-Annual Report – January 2014 through June 2014 - Steve Crispin

1. Motion to approve the Violence, Vandalism and Substance Abuse Report for Period 2 for the 2013-2014 school year as presented, and submission of the report and related documents to the New Jersey Department of Education.
2. Motion to approve the following curriculum revisions as recommended by the Curriculum Committee of the Board:  
  
7<sup>th</sup> Grade Regular Mathematics  
7<sup>th</sup> Grade Honors Mathematics  
3<sup>rd</sup> Grade Social Studies  
4<sup>th</sup> Grade Social Studies  
5<sup>th</sup> Grade Social Studies
3. Motion to approve the number of new students to be accepted into the School Choice Program for the 2015-2016 school year by grade level as listed:  
  
Grade 9: up to 35 students  
Grade 10: up to 15 students  
Grade 11: up to 2 students  
Grade 12: up to 5 students
4. + Motion to approve “Study Buddies” After-school Tutoring Program for elementary students effective November 1, 2014 through May 2015.
5. Motion to approve the contract between Genesis Counseling Center, Inc. and the Audubon Board of Education for the 2014-2015 school year to continue to provide student assistance and guidance related support services by a counselor to the student population for 10 weeks effective November 2014 through June 2015 for approximately one hour each session. Parents are responsible to pay \$30.00 per session up front to Genesis and are entitled to reimbursement by the Audubon Board of Education at the conclusion of the program to families who meet the participation requirement.

- **DISCUSSION:** Findings of the Consolidated Monitoring Report for the NCLB/IDEA review conducted on June 9 and 10, 2014.

- **INFORMATION:** Implementation of Special Education Requirements

**Mansion Avenue School:**  
No Drills for the Month of August

**Haviland Avenue School:**  
No Drills for the Month of August

**Audubon High School:**  
No Drills for the Month of August

**STUDENTS:**

1. Motion to approve the following field trips for the 2014-2015 school year:

**4/22/15 Mansion Avenue:** Ms. Moore, eight chaperones and 65 members of the MAS advanced band to Audubon High School and Challenge Grove in Cherry Hill. Purpose: Workshop with junior and senior high bands in a.m. and picnic in p.m. Departure: 8:30 am. Return: 2:30 pm. School buses. **Total Cost: \$300.00 (Paid by ABOE)**

2. Motion to accept tuition students from the following districts for the 2014-2015 school year:

Haddon Township: A.M.  
Brooklawn: J.R.  
Gateway: S.M.

3. + Motion to approve the following out of district placements:

STUDENT ID#	PLACEMENT	DATES
01902	Gloucester County Special Services School District	Effective retroactive to September 4, 2014; Audubon Public Schools responsible for tuition and transportation costs.
1171	St. John of God "Here We Grow" program	Effective retroactive to September 11, 2014; Audubon Public Schools responsible for tuition and transportation costs.

4. Motion to approve the following out of district placements:

STUDENT ID#	PLACEMENT	DATES
1991	Pineland Learning Center	Effective retroactive to September 4, 2014; Mount Ephraim Public Schools responsible for tuition and transportation costs.
00830	Hampton Academy	Effective October 1, 2014 Mount Ephraim Public Schools responsible for tuition and transportation costs.

**BUILDINGS AND GROUNDS:**

1. Motion to approve the following Use of Facility request:

AHS Room B102 – Fairleigh Dickinson University classes beginning September 9, 2014 to December 3, 2014. Contact: Lorraine Nienstedt

HAS Gym- Audubon Girls Softball, practices in the gym beginning January 12, 2014 to April 3, 2014 as per form submitted. Contact: Thomas Aron

**REPORTS:**

1. **HIB District Report:**

<b>BULLYING INCIDENTS REPORT</b>			
<b>SCHOOL</b>	<b># INCIDENTS</b>	<b># CONFIRMED</b>	<b>#NON-CONFIRMED</b>
HS	0	0	0
MAS	0	0	0
HAS	0	0	0

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mr. Yacovelli, Chairperson**, Mrs. Davis, Mrs. Hauske, Mrs. Greenwood, Alternate: Mrs. Cox
- B. Community Relations: **Mrs. Davis, Chairperson**, Mrs. Hauske, Mrs. Greenwood, Ms. Sullivan, Alternate: Mr. Lee
- C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mrs. Cox, Mrs. Sullivan-Butrica, Alternate: Ms. Sullivan
- D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Ms. Sullivan, Alternate: Mrs. Gaspari
- E. Negotiations: **Mrs. Sullivan-Butrica, Chairperson**, Mr. Yacovelli, Ms. Brown, Mrs. Gaspari, Alternate: Mrs. Hauske
- F. Policy: **Mrs. Cox, Chairperson**, Mrs. Gaspari, Mrs. Sullivan-Butrica, Ms. Sullivan, Alternate: Ms. Brown
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Gaspari, Mrs. Sullivan-Butrica, Alternate: Mrs. Davis
- H. CCESC Rep. Rotation: **Ms. Brown**
- I. CCSBA Rep. Rotation: **Ms. Brown**
- J. AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs: **Mr. Crispin**  
Affirmative Action Officer: **Mr. Delengowski**  
Public Agency Compliance Officer: **Mr. Delengowski**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.**

**PRIVATE:**

1. Motion to move board to closed session at approximately \_\_\_\_\_ pm for the following:

Reconvene at approximately \_\_\_\_\_ pm.

**PUBLIC PARTICIPATION:**

1. Motion to adjourn meeting at approximately \_\_\_\_\_ pm.